

**RECORD OF EXECUTIVE DECISION – Part B**

Date	Decision Maker	Decision	Reason(s) for Decision	Alternative Options Considered	Conflicts of Interest Declared (and Dispensations granted by the Monitoring Officer)	Consultation with relevant Ward Member(s)	Subject to Call-in?	
					Yes/No	Yes/No	Yes/No	
5/7/2019	Portfolio Holder for Corporate Finance and Governance	To agree the terms of the granting of a Lease over the former public conveniences, Main Road, Dovercourt and authorise the Deputy Chief Executive to complete a Lease as set out in the Report.	To grant a Lease over a currently vacant building	To not grant the Lease and leave the building empty	None	Yes	Yes	
<b>URGENT DECISIONS ONLY (If non-urgent go to "Agreement to Decision" below):-</b>								
<b>GENERAL EXCEPTION APPLIES?</b> (Rule 14 Access to Information Procedure Rules)		YES/NO	If yes, has at least 5 clear days notice been given to the Chairman of the relevant overview and scrutiny committee?					YES/NO
<b>SPECIAL URGENCY APPLIES?</b> (Rule 15 Access to Information Procedure Rules)		YES/NO	If yes, has the Chairman of the relevant overview and scrutiny committee's consent been obtained?					YES/NO
<b>EXEMPTION FROM CALL-IN APPLIES?</b> (Rule 18i Overview and Scrutiny Procedure Rules)		YES/NO	If yes, has the Chairman of the relevant overview and scrutiny committee's consent been obtained?					YES/NO
<b>URGENT &amp; OUTSIDE BUDGET OR POLICY FRAMEWORK?</b> (Rule 6 Budget and Policy Framework Procedure Rules)		YES/NO	If yes, why is it not practical to convene a quorate meeting of full Council?					YES/NO
<b>AGREEMENT TO DECISION:-</b>		If yes, has the Chairman of the relevant overview and scrutiny committee's consent been obtained?						YES/NO
Signed:-		Delegated Power Reference (in Part 3 of the Constitution):-						
Decision Maker		Date: 6 <sup>th</sup> July 2019						
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Original signed copy to be retained by Service.  
 Electronic copy to be sent to Ian Ford and Katie Sullivan (Committee Services) for publication.